

CUSF Executive Committee Meeting Minutes

September 4, 2012

In Attendance were: Jay Zimmerman, Virletta Bryant, Robert Kauffman, Nagaraj Neerchal, Bobbie Adams, and Joyce Shirazi (phone).

CONVENING THE MEETING

The ExecCom meeting for September was convened by Jay Zimmerman at 12:20 PM in the downstairs' conference room at System headquarters in Adelphi, Maryland.

BUSINESS

ExecCom began with a briefing of the group by Jay on the topics discussed in the Chancellor's Council which occurred prior to the ExecCom meeting and a discussion of the upcoming General Body meeting at UMCP.

General Body Meeting. The recommendation was made to switch the November 11th general body meeting for UMCP to Bowie and to change the May 10th meeting to UMCP. The November meeting is a joint meeting with CUSS and the student Council and the recommendation comes from CUSS. After a discussion, the change will be made. The change in the May meeting is waiting on approval from UMCP.

Chancellor's Council. Jay provided the group a brief overview of the Chancellor's Council which met before the ExecCom meeting. They heard a presentation on a statewide collaborative to reduce college drinking, the upcoming October 25th BOR retreat, and had a presentation about an APLU-AASCU statement that universities are being asked to sign. The Maryland State Department of Education has passed a draft regulation that would create another pathway for teachers to obtain an *advanced professional certificate* (APC). Essentially, a local school superintendant would certify that a teacher was a master teacher for three years in any five year period and the teacher would be awarded an APC. Since there is no agreed upon standard for a master teacher, this would have a profound effect on the education programs. A report on this MSDE draft regulation will be made by Dr. Nancy Shapiro at the September meeting.

Approval of the Minutes: After providing a report on the Chancellor's Council, ExecCom moved back to the agenda. A motion was made to approve the August ExecCom minutes. The motion passed.

Academic Freedom Document. The pre-amble for the Academic Freedom document was completed and is ready to be acted upon. There was a discussion and it was concluded that the complete document should be sent out to the Senate Chairs. An editorial change was recommended to change "In order to protect,..." to simply "To protect..." which is technically correct. In addition, it was suggested that the document with the pre-amble was a topic to be included for discussion at the fall Senate Chairs meeting.

Meet and Confer. Meet and Confer is out on the campuses and each university is developing a committee regarding representation on the committee. There was a brief discussion regarding the potential success of the Meet and Confer process.

Report on Shared Governance: A new item on the agenda at the General Body meeting of CUSF, there will be two verbal reports presented on the status of shared governance on the campuses. The first will be the host campus, in this case for the September General Body meeting, UMUC and an as of yet undetermined guest institution will be invited, if time permits.

Smoking Policy. There was a discussion regarding the discussion and motion at the August joint meeting of the ExecCom. The focus was on what ExecCom needed to do regarding the input sought by the BOR regarding the no-smoking policy passed. The recommendations focused on two issues. First, the policy references the Maryland law. What does the actual law permit and does the policy differ from what the law allows? Second, the policy indicates that the president of each campus is responsible for implementing the policy. From a CUSF and shared governance perspective, the issue becomes whether the president of each campus should consult with faculty, staff, and students regarding the implementation of the policy. The motion for the General Body at the September meeting is provided below.

MOTION: CUSF believes that each member school's establishment, or non-establishment, of designated smoking areas, smoking cessation programs, and implementation of penalties for the violation of a school's smoking policy should be done in a system of shared governance in consultation with faculty, staff and students.

Regent's Award: Joyce discussed the composition of forming the Regent's Award. Joyce suggested that Nagaraj Neerchal and Bobbie Adams consider serving on the committee. In addition, Anderson from UMBC was discussed as a possible past winner to serve on the committee.

Faculty Workload Document. The issue of faculty workload was discussed with a focus on Coppin. Coppin's dashboard indicators were significantly out of the norm for Coppin. The recommendation from ExecCom was to invite Ben Passmore to the next ExecCom meeting to discuss this issue with a focus on Coppin. [Secretary's Note: *Ben Passmore has been invited to and is planning to attend the October ExecCom meeting.*]

Agenda: The remainder of the meeting focused on completing the September General Body meeting agenda of CUSF. In addition, there will be a group photo taken.

ADJOURNMENT

With no further business, the meeting was adjourned at 2:10 PM.

Respectfully Submitted,

Robert B. Kauffman

Robert B. Kauffman
Secretary, CUSF

Attachments: None