



COUNCIL of UNIVERSITY  
SYSTEM FACULTY

Minutes CUSF Executive Committee  
Monday, March 2, 2020

Attendees: Karen Clark (Secretary; UMB), Philip Evers (At Large; UMCP), Robert Kauffman (Chair; Frostburg), Zakiya Lee (USM), Ericka Covington (At Large; Coppin), & Elizabeth Brunn (Vice Chair; UMGC).  
Phone-in: Susan Antol (UMB).

<b>Topic</b>	<b>Discussion</b>	<b>Actions</b>
Prior minutes Executive Committee meetings for February 3, 2020	Motion to provided and seconded.	Approved; pending any edits.
<i>Chancellor's Council/USM Update</i>	Report provided by both Zakiya Lee and Robert Kauffman	
Preparedness/ COVID-19	<p>Major topic of discussion at the Council was surrounding the COVID-19 health crisis.</p> <p>The Baltimore Sun has reached out for comment from USM on preparedness and processes in place. The question was posed to those in attendance at the Chancellor's Council/USM meeting and responses varied from institution to institution. Most are working on plans for preparedness and methods to continue delivering coursework for students remotely. However, this planning is in the early stages.</p> <p>The plan is for USM to have a consistent, uniform message for all institutions.</p>	

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	<p>A concern expressed at that meeting was that the upcoming commencement ceremonies may be impacted by the health crisis. Therefore, institutions are working to create and devise alternative plans. Robert Kauffman asked for input at this Ex Com. There were varied responses from the members present as to what has been and is being communicated. Karen Clark shared UMB has an established webpage and is working on specific action plans. Communications from the UMB President and leadership are frequent. Susan Antol added that UMB is working with Johns Hopkins and the University of Maryland Medical System to join together in this effort.</p>	
Other topics:	<p>Other topics on the agenda at the Chancellor's Council/USM meetings that were not discussed in detail included: Multi-Year Review Process and tuition differential. It was noted that the tuition differential varies from institution to institution. One point raised was if there should be consistency (See Appendix for VIII-2.01 Policy on Tuition Feb proposed draft I).</p>	
Legislation	<p>There will be a five-million dollar cut to the overall budget and a two percent increase in tuition however, the capital budget is intact. Regarding the Kirwan Commission, we do not expect any monetary impact on higher education based on the Commission's final budget.</p> <p>There is a bill on the topic of transferring credits between institutions. The outcome of this bill is uncertain at the time of this meeting.</p> <p>Another bill of concern is regarding an athletic council. The sense is the bill to create an athletic council, in its present form, will not pass. However, there could be some modifications, which could impact the outcome.</p>	

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	The funding for the HBCU SB1043/HB1260 was approved; this allows for funding if the law suit can be settled.	
<b>Potpourri of Items</b>	<ol style="list-style-type: none"> <li>1) ART Workgroup-no update</li> <li>2) Chairs report</li> <li>3) Emeritus Faculty BOR member</li> <li>4) Newsletter</li> <li>5) State of Shared Governance (SG) Report</li> <li>6) Membership (apportionment) Amendment</li> <li>7) Election – Chair to be elected in March. Two members, Karen Clark and Elizabeth Brunn are running for Chair. There is one nomination for Vice-Chair, which is Jay Zimmerman.</li> <li>8) Advocacy Day – Successful however, only five members from CUSF</li> </ol>	<p>Erika Covington asked about when the ART workgroup is meeting. Zakiya Lee explained they will be meeting for the first time in April.</p> <p>Discussion associated with the Chancellor’s Council/USM notes above</p> <p>Awaiting further feedback</p> <p>No updates</p> <p>Waiting to hear from Senate Chairs by 10<sup>th</sup></p> <p>To be unchanged</p> <p>Will have election for Chair and Vice Chair at the CUSF meeting on March 23. At-Large and Secretary to be elected in April.</p>

Topic	Discussion	Actions
	9) NDA Issue	Zakiya Lee will send out further information regarding this topic.
	10) Senate Chair’s Meeting – Elizabeth Brunn	Elizabeth Brunn requested the following list of topics for the upcoming senate chairs meeting: NDA, active engagement of members, workload document, and state of shared governance
	11) Workload Implementation on Campuses	For further discussion at CUSF including differences on campuses
	<p><b>(Summary:</b> The BOR has passed amendments to the workload policy. It changes the reporting of workload to the Legislature. The impact of the policy changes is now at the individual campuses where each campus needs to develop a plan to implement the changes in workload. The changes in policy and the action at the individual campus provide campuses the opportunity to better reflect what the faculty are doing. The faculty need to have a discussion and work with their provosts to develop, policies, practices, and procedures to optimize performance. <b>Issue:</b> Some have noted that there is tribulation and uncertainty among faculty on campuses. Do we need to have additional discussion at the March meeting regarding the development of strategies at the campus level?)</p>	
Committee Chair Reports	<ol style="list-style-type: none"> <li>1) Legislative Activities – see report from Robert Kauffman</li> <li>2) Educational Policy (Academic Affairs) – Elizabeth Brunn (see information above)</li> <li>3) Faculty Concerns – no new report</li> <li>4) Fiscal Matters – (inactive)</li> </ol>	

Topic	Discussion	Actions
<b>Agenda for March CUSF meeting</b>	5) Member and Rules – See above- to remain unchanged.	
Adjourned	Motion to adjourn, 2d.	Carried

Respectfully Submitted March 4, 2020

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## Appendix

### DRAFT

VIII-2.01 – POLICY ON TUITION -- Current Proposed Draft Last Updated February 19

To be Added in Section IV. “Required Reports” :

“To provide the necessary accountability to the Regents and the State, each president of an institution with undergraduate differential tuition for approved undergraduate academic programs will be required to provide an annual report by October 1 of each year, in a format prescribed by the Chancellor. For each approved academic program with differential tuition, the report will include baseline data prior to implementation and the most recent five year trend following implementation for all expected outcomes included in the institution’s proposal. The verifiable outcomes may include, but are not limited to, revenue increases directed to institutional aid, increased enrollment, new faculty hires, revenue directed to salary increases, any student socioeconomic or demographic shifts, and changes in student success. The institution will comment on any negative outcomes, unexpected changes, and required adjustments. The report shall be accompanied by a copy of the currently applicable institutional policy and/or guidelines published for the students.”