



COUNCIL of UNIVERSITY  
SYSTEM FACULTY

*Minutes CUSF Executive Committee  
Monday, September 9, 2019 12:00 PM to 2: PM*

Attendees: Robert Kauffman (Chair; Frostburg), Elizabeth Bruun (Vice Chair; UMGC), Philip Evers (At Large; UMCP), Karen Clark (Secretary; UMB), Joann Boughman (USM), and Zakiya Lee (USM)  
Called in: Bill Chapin (Membership; UMES)

<i>Topic</i>	<i>Discussion</i>	<i>Action</i>
<b><i>Minutes for Executive Committee meeting May CUSF</i></b>		Reviewed and approved
<b>Report from Chancellor's Council:</b> Provided by Robert Kauffman and Joanne Boughman	To follow up: Interdisciplinary/ interinstitutional Certificates Badging	Further discussion to determine which or how many of these items the education subcommittee will follow
Interinstitutional/interdisciplinary methods to educate our students-a topic at the Chancellor's meeting	Potentially create a new subcommittee in CUSF	To be further discussed/update CUSF
Open Educational Resources	Indicated open education resources for education subcommittee to review policy. Suggested open education resources move to faculty concerns committee.	Update at CUSF
Faculty salaries – continues to be a difficult topic for the State Some institutions are using internal reviews with specific processes in place to create and implement strategies. Each campus retains some flexibility. New plans from the institutions to be shared with the Board of Regents. Competition of concern	Informational	Updates to CUSF

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<p>from external sources. Fully aware of the competition in the marketplace outside of our academic institutions.</p> <p>Evaluation- Topic reinforces College Park taking the lead. Includes peer review--- Presidents and BOR are aware of the evaluation reports A great deal of money to be invested in academic integrity. At the AAAC meeting, the provosts will explore methods to work together across Universities --- addressing concerns – big business – investing more in technology</p>	<p>Provost’s meeting exploring methods to work together across Universities --- addressing concerns recognizing nature of big business–implementing measures by investing more in technology to combat integrity issues.</p>	<p>Updates to CUSF</p>
<p>Issues of faculty evaluations by students</p>	<p>Presidents and Board of Regents aware of concerns. College Park taking the lead continuing to further discuss the topic including concept of peer review. Additionally, UMGC further working and discussing the topic of faculty evaluations by students-the validity and reliability of same.</p>	<p>Informational</p>
<p>Student regents</p>	<p>Working on processes for this representation. looking at challenges and ways to implement successfully.</p>	<p>Informational</p>
<p>Infrastructure issues throughout the system regarding mitigation of mold in building.</p>	<p>Working on steps and further implementations to mitigate, costs, keeping the Regents informed.</p>	<p>Informational</p>
<p>Live streaming Board of Regents Meetings (Senate Bill 719)</p>	<p>Working on the methods to set in place mechanisms to live stream Board of Regents meetings. More to follow.</p>	<p>Informational</p>
<p>Senate Chairs Meetings</p>	<p>Meetings scheduled for Friday October 25<sup>th</sup>, 2019 and Wednesday April 15<sup>th</sup>, 2020.</p>	<p>Informational (Post meeting note: Meeting moved to Thursday October 31st)</p>
<p>Orientation for new CUSF members</p>	<p>Noted position descriptions not present or clearly articulated in writing and necessary for new members and future elections</p>	<p>Chair to address position descriptions for officers and members, including structure, function, roles, impact across</p>

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		the system. Explore revising the orientation packet and in the new constitution to create a process to openly engage new members.
Election of at-large members for the CUSF executive committee	Bill Chapin on the phone reviewed expectations and proposed process.	Chair will include specific information for nominations and elections in the agenda for the CUSF meeting Sept 18 <sup>th</sup> , 2019. Additional nominations made and nominations closed before lunch. Election will occur after lunch.
Updating the CUSF website	Zakiya Lee- liaison to handle the communications to update the website. Fall and spring newsletters approved.	Karen Clark will send a list of present members with the date for the present membership to Zakiya Lee. As membership changes Karen Clark (secretary) will revise and resend to resubmit (update) membership on the website as it changes.  Zakiya Lee will work with IT to upload the newsletters.
Invitation to Board of Regents to attend CUSF meetings	Noted topic to invite Board of Regent to specific university where and when CUSF meeting is scheduled. Looking at methods to do this effectively and provide opportunities for any of the Regents to attend	Zakiya Lee to review and share processes as they develop. Chair to write a letter of invite to the Board of Regents that can be used for either the full Board or select Regent(s) for a specific meeting location. More to follow. Motion made and approved to write letter.
Shared Governance	CUSF Chair indicated had responses from the Chancellor regarding Shared Governance. Issues for reporting results of Universities survey results: 1) representation, and 2) format – (e.g. percentage response from ExComm or one box filled in	CUSF Chair to bring to Senate Charis meeting.

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BOR meeting – Friday, September 20 <sup>th</sup> at Coppin beginning at 9:00 a.m. Attendance requested to introduce ExCom and to begin mentoring process.	CUSF Officers invited to attend	Informational
Regent's Award	Need more direction and assist obtaining people that have a variety of background for the work of reviewing applicants; how many should be on this committee, qualifications, representative based on institution type. Discussed how many people on committee. Need a minimum of four.	Put on agenda to discuss with CUSF (person, individual, field).
Follow up for Convening on Academic Integrity held March 2019	Lead members of groups that attended the Convening to meet Sept 23rd, 2019. April 2020 meeting for face to face CUSF and leads scheduled. Points for further discussion related to issues of Integrity-looking into research on guidelines, processes, setting up guidelines that are actionable.	Informational
Adjourned 1:55 pm		Approved

Next CUSF meeting scheduled at Universities at Shady Grove on September 18<sup>th</sup>, 2019.

Respectfully submitted September 9, 2019,

*Karen Clark*

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