



COUNCIL of UNIVERSITY
SYSTEM FACULTY

**CUSF Executive Committee Zoom Meeting
Wednesday September 6, 2023
12:00 – 2:03**

FINAL MINUTES

Attendee	Attendance & Modality
Heather Haverback, Chair (TU)	Zoom
Holly Brewer – Past Chair (UMCP)	Zoom
Lorenda Naylor – Secretary (UBalt)	Zoom
Tom Abrams – Member at Large (UMB)	Zoom
Alison Wrynn – (USM)*	Zoom
Zakiya Lee – (USM)*	Zoom
Jay Zimmerman – Previous Chair (TU)*	

*Non-Voting ExCom Members.

12:03 PM- Call to order

Call to order by Heather Haverback, CUSF Chair.

12:05 PM- Approval of Minutes

May 1, 2023, CUSF Executive Committee minutes. Holly Brewer made a friendly amendment adding language. Tom Abrams made motion to approve the minutes as amended. Lorenda Naylor seconded the motion. All voted in favor. No abstentions. Minutes approved. (See attached).

12:05 PM- Welcome and Introductions

12:12 PM- Chair Updates

Committee Chairs: 1) Legislative Affairs - Holly Brewer (UMCP); 2) Research - Tom Abrams (UMB) & Miraslow Janowski (UMB); 3) Faculty Concerns – Doris Santamaria-Makang (FSU); 4) Education Policy - Mary Crowley Farley (UMGC); and 5) Awards - Ben Arah (BSU).

Heather proposed CUSF utilize the USM Strategic Plan as a foundation for selecting committee goals and objectives. Heather will disseminate the USM Strategic Plan for the upcoming general meeting on September 20, 2023. Zakiya Lee advised USM will be reviewing policies on residences and admissions, as well as the CUSF constitution. There are new regulations on sexual misconduct being released in October 2023.

- Meeting Modalities – Heather suggested ExCom meet in person a couple of times per year (once per semester).

Other Updates – none.

12:55 PM- Report from USM – Alison Wrynn and or Zakiya Lee

Dr. Alison Wrynn, USM, Senior Vice Chancellor for Academic and Student Affairs, reported she has gotten settled into her new role and learning the USM academic cycle. Dr. Wrynn has visited all of the USM campuses (some more than once), all the Regional Higher Education Centers (RHECs), and UMCES. USM has upcoming Board meeting at UMGC. New President announced at Towson University, Mark Ginsberg. Although he has spent much of his career at George Mason University, he has deep Maryland roots. Mark starts the end of October 2023. New President at end of UMCES toward the end of the semester (search is about to kick off).

Dr. Zakiya Lee, USM Assistant Vice Chancellor for Academic and Student Affairs, offered to provide a USM 101 to CUSF members at the September 20, 2023, meeting giving context, structure, and mission of USM.

1:15 PM- Rules Committee Discussion

Jay Zimmerman (TU; CUSF parliamentarian, former CUSF Chair)

Jay reviewed the CUSF Bylaws focusing on in person meetings, online versus virtual modality, voting processes, and CUSF alternates. This generated much discussion by the ExCom committee. It was agreed that the bylaws should state: at least 1 meeting should be in person each semester, and remote access will be available during in person meetings. Information on CUSF alternates in the bylaws will remain as it currently reads. Jay will disseminate draft CUSF Bylaws to ExCom.

1:30 PM New Business

- Meeting Agenda – Zakiya reported that a new Maryland law on religious accommodation has been passed by the state legislature and requires changes to USM policy.
- Orientation Agenda – Heather shared her ideas on CUSF orientation.
- Tom Abrams – inquired about the use of high-flex on USM campuses.

2:03 PM Adjourn

Holly Brewer voted to adjourn the meeting. Tom Abrams seconded the motion. Everyone voted in favor of adjourning. Meeting adjourned at 2:03.

	Schedule of CUSF Executive Committee Meetings for 2023-2024 Academic Year MEETING TIME 12:00 PM to 2:00 PM Via zoom (unless otherwise determined)
September	September 6, 2023
October	October 24, 2023
November	November 15, 2023
December	December 13, 2023
January	January 23, 2024
February	February 23, 2024
March	March 27, 2024
April	April 25, 2024
May	May 15, 2024
June	TBD