Information Technology Coordinating Council/Community Colleges

May 8, 2015
CCBC/IVN
Meeting Minutes

Meeting Called By: Donald Spicer and Suresh Balakrishnan

Minutes By: Leigh Ann Hess

MINUTES

Agenda Item: Workday Presentation and Discussion

Discussion: Jason Reed presented on Workday and UMUC's process of converting to Workday. Workday is a cloud-based solution for payroll, benefits, and Human Resources. It is a beneficial solution that will have massive cost savings and create opportunities for employee growth.

The State is working towards converting their payroll over to Workday in the future. Some of the community colleges are not looking to make that transition at the moment.

Agenda Item: Potential Opportunities for Collaboration

Discussion: Don Spicer began the discussion with the topic of attracting and retaining staff and how CSM could be the vehicle for this. An assessment was completed across the members and it showed that security services are the most needed arena. CSM could bring the resources and be the facilitator for these services. An Advisory Services RFP was created to help access the services of firms with the expertise to assist the members in developing the scope of work to be performed and in choosing the most appropriate contract for their institution. The Membership and Services Committee is reviewing the RFP and CSM is currently canvassing for reputable firms to respond to the RFP, which will be published on the CSM website.

Action Items	Person(s) Responsible	Due Date
➢ Send service needs for CSM to assist with to Suresh	All	Next ITCC Meeting

Information Item: MEEC Update

Tamara Petronka provided an update on MEEC. The MEEC Vendor Conference was a success. The Board members representing the USM are Pete Young, UMUC and Troy Donoway, FSU. One of the community college representatives, Darrow Neves, CCBC, will be retiring in June and a replacement for Darrow is need. Per the Ruth Gill, his replacement will be discussed at their June 5th meeting and subsequently MEEC will be notified. The second community college representative is Shira Goodarzi. Adobe will be having workshops on 5/7, 5/21 and 6/18. Bell Tech Logistics won the award from the Microsoft Agreement. This will be announced at Road Shows on 5/14, 5/21 and 6/3 at Chesapeake College, USM Hagerstown Center and the Microsoft Office in Elkridge. Information will be posted on the MEEC website.

<u>Attendees</u>

Suresh Balakrishnan, USM

Guy Jones, MDREN

Don Spicer, USM

Jack Suess, UMBC

Leigh Ann Hess (by IVN), USM

Pete Young, UMUC

Jason Reed, UMUC

Ken Kundell (by phone), UMES

Ahmed El-Haggan, CSU

Stan Jakubik, UMBC

Peter Murray, UMB

Dave Bobart (by phone), UB

Kurt Florez (by phone), UMCES

Tamara Petronka, MEEC

Jeff Schmidt (by IVN), TU

Troy Donoway (by IVN), FSU

Wayne Rose (by IVN), BSU

Simeon Ananou, SU

Carol O'Neill (by phone), UMB

Darrow Neves, CCBC