

166.0 VI-10.00- POLICY ON THE FILING OF INSTITUTIONAL POLICY MANUALS  
WITH THE CHANCELLOR

(Approved by the Board of Regents on January 11, 1990; amendments approved by  
the Board October 24, 2014)

(also see [X-2.00 - POLICY ON COMPLIANCE WITH USM POLICIES THROUGH  
TECHNOLOGY](#))

Each president or unit head in the University System of Maryland shall  
maintain a current, official manual on institutional policies and procedures.

It is the responsibility of the president or unit head to file with the  
Chancellor, in a timely fashion, a complete official manual and any  
modifications or revisions, whether or not these official institutional  
policies and procedures require any action by the Board of Regents, the  
Chancellor or any external agency.

University System of Maryland  
3300 Metzert Road  
Adelphi, MD 20783-1690, USA  
301.445.2740