

### III-6.00 - POLICY ON ACADEMIC TRANSCRIPTS

(Approved by the Board of Regents, January 11, 1990; Technical amendments by the Board, December 12, 2014; amended June 19, 2020; December 14, 2023)

#### I. ACADEMIC TRANSCRIPTS

Each institution in the University System of Maryland will maintain an academic transcript for each student who enrolls. The transcript will conform to standards as established by the American Association of Collegiate Registrars and Admissions Officers and will include courses and grades for each term of enrollment. Each institution will develop policies concerning resident credit and the calculation of grade point averages.

#### II. WITHHOLDING ACADEMIC TRANSCRIPTS<sup>1</sup>

A USM institution may not:

- (1) refuse to provide a transcript to a student because the student owes a debt;
- (2) condition the issuance of a transcript on the payment of a debt;
- (3) charge a higher fee for obtaining a transcript because a student owes a debt;
- (4) provide less favorable treatment of a transcript request because a student owes a debt; or
- (5) use transcript issuance as a tool for debt collection.

#### III. Definitions

A. “Debt” means any money, obligation, claim, or sum due or owed by a student to an institution of higher education.

1. “Debt” includes:

- a. Credit extended by or on behalf of the institution that a student is obligated to repay; and
- b. A nonfederal loan or debt agreement that is issued expressly for postsecondary education expenses and that is guaranteed by (1) an institution of higher education or (2) a private educational lender that is affiliated with an institution of higher education.

2. “Debt” does not include the fee, if any, charged to a student for the actual costs of providing a transcript.

B. “Student” includes current students and former students of an institution of higher education.

<sup>1</sup> Md. Code, Educ. §15-118(b)