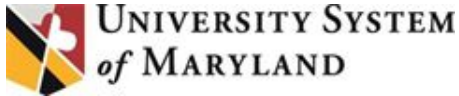




**UNIVERSITY SYSTEM OF MARYLAND  
BOARD OF REGENTS - AUDIT COMMITTEE  
MEETING AGENDA - OPEN SESSION  
June 10, 2022**

1. FY 2022 Audit Committee Objectives (Information & Discussion) Mr. Mosca
  2. CliftonLarsonAllen LLP, Audit Approach for the FYE 2022 Independent Audit (Information & Discussion) Ms. Bowman
  3. CliftonLarsonAllen LLP, Results of 2021 Agreed Upon Procedures – Enrollment Information Reported to MHEC (Information & Discussion) Ms. Bowman
  4. Update from the Enterprise Risk and Crisis Management Work Group (Information & Discussion) Mr. Pope  
Ms. Herbst
  5. Completed Office of Legislative Audit Activity (Information & Discussion) Mr. Mosca
  6. Review Presidents, Chancellor, and Board of Regents CY 2021 Annual Financial Disclosure Compliance with §12-104(p) (Information & Discussion) Mr. Mosca
  7. Open Action Items from Prior Meetings (Information & Discussion) Mr. Mosca  
Mr. Page
  8. Convene to Closed Session (Action) Ms. Fish
-



**BOARD OF REGENTS**

SUMMARY OF ITEM FOR ACTION,  
**INFORMATION** OR **DISCUSSION**

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**TOPIC:** Information & Discussion – FY 2022 Audit Committee Work Plan & Objectives

**COMMITTEE:** Audit Committee

**DATE OF COMMITTEE MEETING:** June 10, 2022

Attached is a schedule of the Audit Committee’s (Committee) FY 2022 work plan and objectives. The objectives are designed to assist the Committee in fulfilling the requirements of its Charter and Bylaws. The schedule also identifies the objectives addressed at each Audit Committee meeting throughout the year.

On the whole, the Committee has met its objectives and fulfilled its requirements as defined in its Charter and Bylaws.

Attachment

**FISCAL IMPACT:** none

**CHANCELLOR’S RECOMMENDATION:** none

COMMITTEE ACTION:      None DATE: \_\_\_\_\_

BOARD ACTION:              None DATE: \_\_\_\_\_

SUBMITTED BY: David Mosca

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**USM BOR Audit Committee  
Annual Work Plan  
FY 2022**

Objective		When Performed					Completed
		Audit Committee Meetings					
		Oct	Dec	Mar	June	As Needed	
<b>Authority</b>							
1	The Committee, with the approval of the Board, is empowered to retain outside counsel or persons having special competence as necessary to assist the Committee in fulfilling its responsibility.					x	N/A
2	Resolve any disagreements between the independent auditor and management.					x	N/A
<b>Composition of Committee Members</b>							
3	The Audit Committee shall comprise not less than 5 or more than 7 members. The majority of the members must be knowledgeable about financial matters.	x					Yes
<b>Meetings</b>							
4	Meet at least 4 times per year.	x	x	x	x		Yes
<b>Responsibilities</b>							
<b>Internal Audit</b>							
5	Review with the Director of Internal Audit progress of completing the annual plan of activity.	x	x	x	x		Yes
6	Review and approve internal audit's annual plan of activity.		x				Yes
7	Ensure that there are no unjustified restrictions or limitations on the internal audit department.	x	x	x	x		Yes
8	Review the effectiveness of the internal audit function.					March	Yes
9	Meet separately with the Director of Internal Audit to discuss any matters that the committee or the Director of Internal Audit believes should be discussed privately.	x	x	x	x		Yes
<b>Independent Auditor</b>							
10	Review the external auditors' proposed audit scope and approach.				x		Yes
11	Review significant accounting and reporting issues and understand their impact on the financial statements.		x	x			Yes
12	Review with management and the external auditors the results of the audit, including any difficulties encountered.		x				Yes
13	Discuss the annual audited financial statements with management and the external auditors.		x				Yes
14	Review and discuss the results of enrolment testing agreed upon procedures.				x		Yes
15	Review and discuss the results of A-133 Single Audit..	x					Yes
16	Discuss the scope of external auditors' review of internal controls over financial reporting.		x				Yes

**USM BOR Audit Committee  
Annual Work Plan  
FY 2022**

Objective		When Performed					Completed
		Audit Committee Meetings					
		Oct	Dec	Mar	June	As Needed	
17	Review the performance of the external auditors, and exercise final approval on the appointment or discharge of the auditors.					x	N/A
18	Meet separately with the external auditors to discuss any matters that the committee or auditors believe should be discussed privately.	x	x	x	x		Yes
	<b>Financial Reporting</b>						
19	Review FYE Consolidated Financial Statements	x	x				Yes
20	Review FYE Financial Dashboard Indicators		x				Yes
21	Review 12/31/21 six month Financial Statements			x			Yes
	<b>Other</b>						
22	Regularly report to the Board of Regents about Committee activities.	x	x	x	x		Yes
23	Confirm annually that all responsibilities outlined in the committee's charter have been carried out.				x		Yes
24	Discuss with the Attorney General or representative, the status of legal matters that may have a significant impact on USM institution's financial statements.	x	x	x		x	Yes
25	Review legislative audits of the institutions of the University System and institutional responses thereto, and provide the Board with appropriate reports.	x	x	x	x		Yes
26	Review policies pertaining to Audit Committee	x	x	x	x		Yes
27	Monitor the Board's observance of the State Ethics Code as it pertains to possible conflict of interest with matters of the University System of Maryland					x	N/A
28	Oversee the Board's Enterprise Risk and Crisis Management Work Group	x	x	x	x		Yes
29	Receive updates of Cybersecurity environment and emerging risks.	x	x	x	x	x	Yes
30	Review Presidents, Chancellor and Board of Regents annual financial disclosure forms. This is to comply with Md. Education Code Ann. §12-104(p).				x		Yes



**BOARD OF REGENTS**

SUMMARY OF ITEM FOR ACTION,  
**INFORMATION** OR **DISCUSSION**

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**TOPIC:** CliftonLarsonAllen LLP. – Communication of Audit Strategy and Approach for the FYE 2023 Independent Audit of Financial Statements

**COMMITTEE:** Audit Committee

**DATE OF COMMITTEE MEETING:** June 10,2022

**SUMMARY:**

Materials attached.

**FISCAL IMPACT:** none

**CHANCELLOR’S RECOMMENDATION:**

COMMITTEE ACTION: None

DATE:

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BOARD ACTION: None.

DATE:

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SUBMITTED BY: David Mosca

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# University System of Maryland

June 10, 2022 Audit Committee Meeting

WEALTH ADVISORY | OUTSOURCING | AUDIT, TAX, AND CONSULTING

Investment advisory services are offered through CliftonLarsonAllen Wealth Advisors, LLC, an SEC-registered investment advisor



# Your Service Plan

WEALTH ADVISORY | OUTSOURCING  
AUDIT, TAX, AND CONSULTING

Investment advisory services are offered through CliftonLarsonAllen  
Wealth Advisors, LLC, an SEC-registered investment advisor

# Scope of Services and Deliverables - FY21 Status

- Opinion on financial statements for the year ending June 30, 2021 *Issued December 2021*
- Single audit testing as part of the State of Maryland Single Audit Report *In Process (due 9/30/22)*
- Governance communication letter *Issued December 2021*
- Campus enrollment agreed-upon procedures *Issued April 2021*
- Howard P. Rawlings Scholarship Programs agreed-upon procedures *In Process (due 9/1/22)*
- Bond Inclusion *Completed March 2022*





# FY21 Enrollment AUP Summary

Nature of Finding	# of Findings		
	Fall 2020	Fall 2019	Fall 2018
Incorrect race category was recorded	25	9	5
Incorrect tuition status category was recorded	2	1	1
Incorrect first-time, full-time status was recorded	1	-	-
<b>Total</b>	<b>28</b>	<b>10</b>	<b>6</b>

University	Fall 2020 Population		Total Findings by Year		
	Enrollment	First Time	Fall 2020	Fall 2019	Fall 2018
University of Maryland, Baltimore	7,137	-	-	-	-
University of Maryland, College Park	40,709	4,569	-	-	-
Bowie State University	6,250	951	3	-	-
Towson University	21,917	2,304	-	-	-
University of Maryland Eastern Shore	2,646	462	20	10	4
Frostburg State University	4,857	615	-	-	1
Coppin State University	2,348	285	1	-	1
University of Baltimore	4,169	62	3	-	-
Salisbury University	8,124	1,189	1	-	-
University of Maryland Global Campus	58,526	204	-	-	-
University of Maryland Baltimore County	13,497	1,535	-	-	-
<b>Total</b>	<b>170,180</b>	<b>12,176</b>	<b>28</b>	<b>10</b>	<b>6</b>



# Scope of Services and Deliverables - FY22

- Opinion on financial statements for the year ending June 30, 2022
- Governance communication letter
- Campus enrollment agreed-upon procedures
- Single audit testing as part of the State of Maryland Single Audit Report
- Howard P. Rawlings Scholarship Programs agreed-upon procedures
- NCAA AUP - Frostburg State University



# Audit Timeline Overview



## Preliminary Procedures

May through July



## Substantive Fieldwork

September through November



## Final Reporting & Issuance

December



## Single Audit Reporting

March



# Responsibilities



## Responsibilities of Parties Involved

Governance	Strategic Direction
	Accountability, including financial reporting
Management	Internal Controls
	Accounting Policies
	Management Decisions
	Fair Presentation of Financial Statements
	Programs to Prevent and Detect Fraud
Independent Auditor	Opinion on Fair Presentation of Financial Statements
	Audit in Accordance with GAAS and GAGAS
	Reasonable, not Absolute Assurance
	Understanding of Internal Controls
	Risk Based Audit Approach

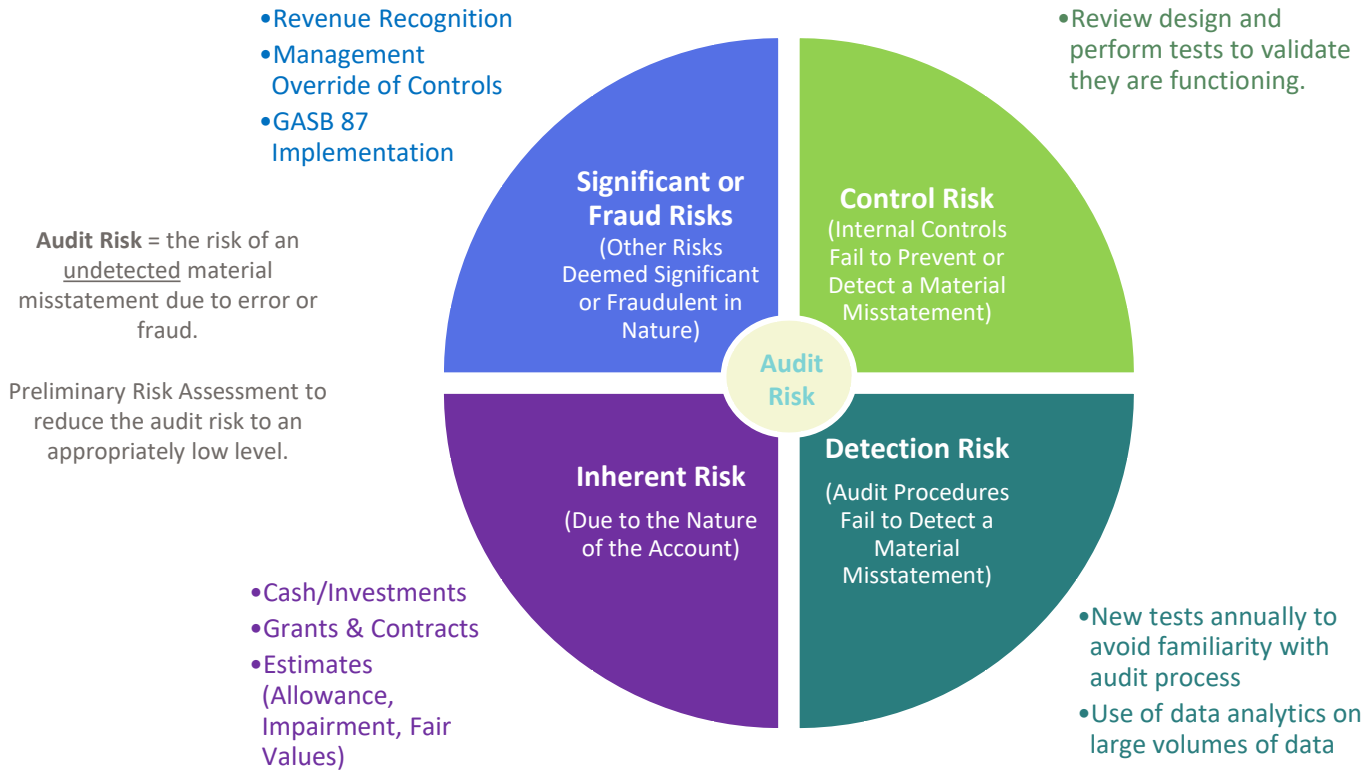


# Audit Approach

WEALTH ADVISORY | OUTSOURCING  
AUDIT, TAX, AND CONSULTING

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Wealth Advisors, LLC, an SEC-registered investment advisor

# Risk Assessment



# Control Understanding

- Understand the Control Environment - All locations
- Walkthrough of Key Controls - All locations for the areas tested substantively
- Testing the Effectiveness of Key Controls:
  - Payroll expenses - All locations
  - Nonpayroll expenses (except depreciation and interest) - All locations
- Consideration of Information Technology - All locations with additional review at rotation of schools.



# Single Audit Major Programs

## Education Stabilization Fund

- Designated High Risk

## Student Financial Aid

- Last audited 2019
- 3<sup>rd</sup> year rotation

## Research & Development

- Last audited 2019
- 3<sup>rd</sup> year rotation





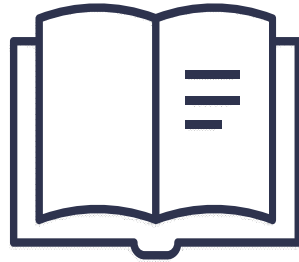


# Emerging Issues and Recent Pronouncements

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# Revisions to the Auditors Report



SAS 134 – SAS 141  
Effective for FY22

## Key Changes

- Opinion section of the auditors' report presented first
- Auditors required to communicate significant risks with governance
- Key audit matters (KAMs), where applicable
- Significant unusual transactions
- Other information included in annual reports



# Upcoming GASB Pronouncements

## June 30, 2022

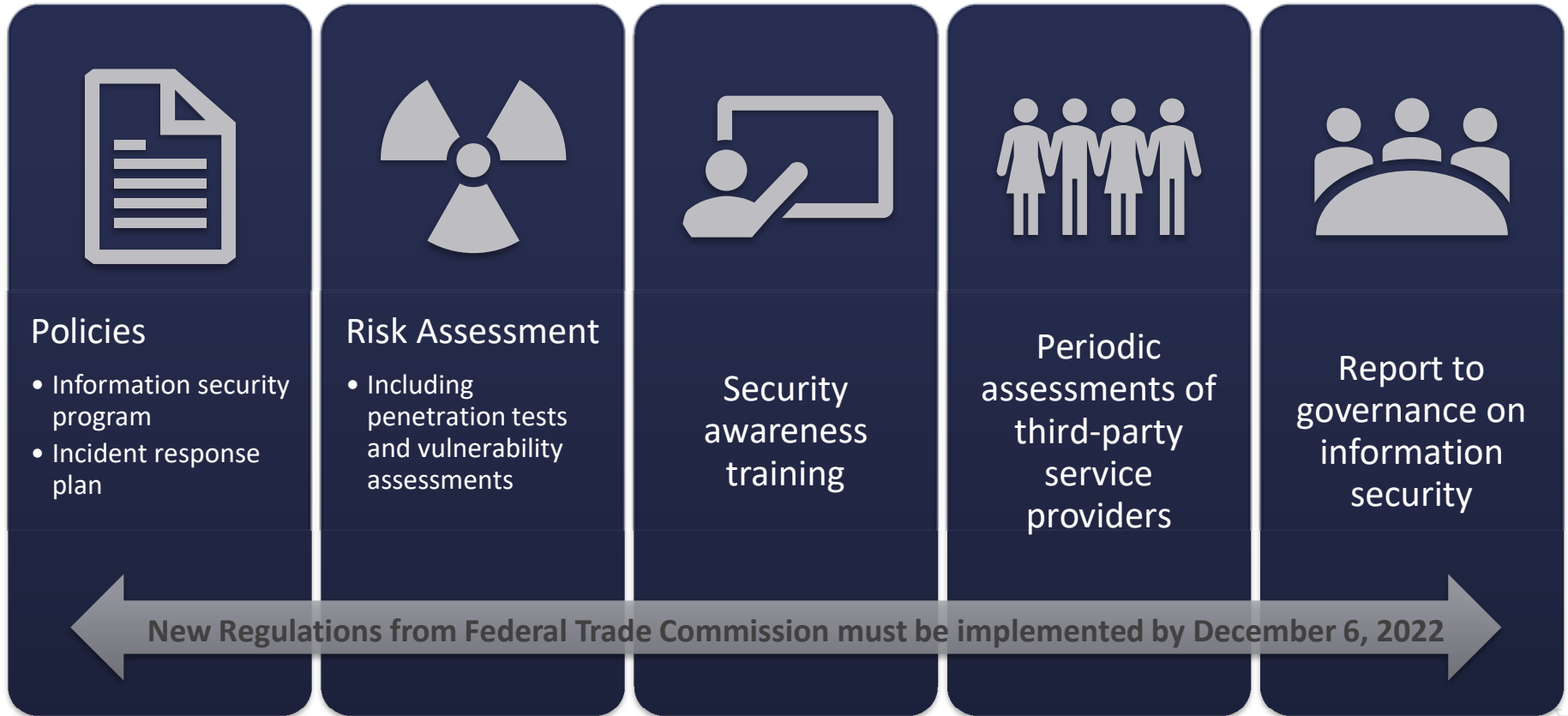
- GASB 87, *Leases*

## June 30, 2023

- GASB 96, *Subscription Based Information Technology Arrangements*

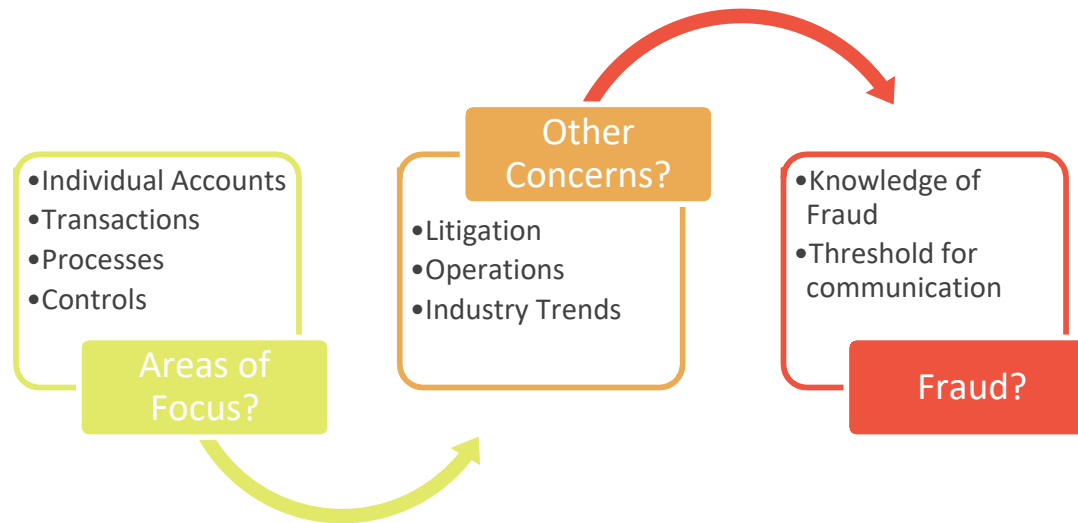


# Emerging Issues - Cybersecurity



# Governance Input

As independent auditors, we work **for** governance and work **with** management to accomplish the audit. Your input is valued as we develop our audit plan and approach.



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C: 410-294-2563

Bobby Gauthier  
Engagement Manager  
[Robert.Gauthier@claconnect.com](mailto:Robert.Gauthier@claconnect.com)  
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C: 301-943-0007

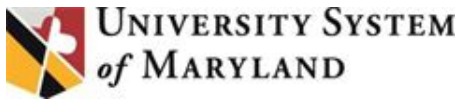


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**BOARD OF REGENTS**

SUMMARY OF ITEM FOR ACTION,  
**INFORMATION** OR **DISCUSSION**

---

**TOPIC:** CliftonLarsonAllen LLP. – Communication of Enrollment Agreed Upon Procedures Results

**COMMITTEE:** Audit Committee

**DATE OF COMMITTEE MEETING:** June 10,2022

**SUMMARY:**

Materials attached.

**FISCAL IMPACT:** none

**CHANCELLOR'S RECOMMENDATION:**

COMMITTEE ACTION: None

DATE:

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BOARD ACTION: None.

DATE:

---

SUBMITTED BY: David Mosca

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**MARYLAND HIGHER EDUCATION COMMISSION**  
**ALL INSTITUTIONS' – AGREED UPON PROCEDURES REPORTS**  
**2021 FALL SEMESTER**





CliftonLarsonAllen LLP  
 CLAconnect.com

**INDEPENDENT ACCOUNTANTS' REPORT  
 ON APPLYING AGREED-UPON PROCEDURES**

Bowie State University and the Maryland Higher Education Commission  
 Baltimore, Maryland

We have performed the procedures enumerated below on evaluating certain student enrollment data for Bowie State University (the University) submitted to the Maryland Higher Education Commission (the Commission) through the Enrollment Information System Reports for the 2020 Fall Semester (the Reports). The University's management is responsible for the information contained in the reports.

The University System of Maryland System Office has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of comparing information in the reports to University records. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and the associated findings are as follows:

**A. Total Registered Students:**

We randomly selected 32 students from the University's 6,250 total registered students reported in the Reports. For those students selected, we compared information submitted in the Reports to supporting evidence maintained at the University with respect to the following attributes:

Attribute	Evidence	Fall 2020 Exceptions
1. Actual enrollment as of the institutional freeze date	Existence of a billing record, registration form, transcript or class schedule	0
2. Race Category	Race as entered on the student's application for admission	2
3. Tuition status category	Residency as entered on the student's application for admission or included on the student's billing record	0

We compared the results of the sampling procedures to published attribute sampling tables for the above population size, sample size and number of errors, and noted that the tables indicate these results would provide 90% confidence that the maximum error rate in the population does not exceed 16.8% for attributes 1, 2, and 3.



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Bowie State University and  
 Maryland Higher Education Commission  
 Page 2

**B. First-Time, Full-Time Students:**

We randomly selected 32 students from the University's 951 first-time, full-time students report in the Reports. For those students selected, we compared information submitted in the Reports to supporting evidence maintained at the University with respect to the following attributes:

Attribute	Evidence	Fall 2020 Exceptions
4. Actual enrollment as of the institutional freeze date	Existence of a billing record, registration form, transcript or class schedule	0
5. First-time, full-time status	Date of high school graduation, educational history and other data contained in the student's information file	1

We compared the results of the sampling procedures to published attribute sampling tables for the above population size, sample size and number of errors, and noted that the tables indicate these results would provide 90% confidence that the maximum error rate in the population does not exceed 12.4% for attributes 4 and 5.

We were engaged by the University System of Maryland System Office to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the AICPA. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on student enrollment data. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the University and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the University and the Commission and is not intended to be, and should not be, used by anyone other than these specified parties.



**CliftonLarsonAllen LLP**

Baltimore, Maryland  
 April 6, 2022



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**INDEPENDENT ACCOUNTANTS' REPORT  
 ON APPLYING AGREED-UPON PROCEDURES**

Coppin State University and the Maryland Higher Education Commission  
 Baltimore, Maryland

We have performed the procedures enumerated below on evaluating certain student enrollment data for Coppin State University (the University) submitted to the Maryland Higher Education Commission (the Commission) through the Enrollment Information System Reports for the 2020 Fall Semester (the Reports). The University's management is responsible for the information contained in the reports.

The University System of Maryland System Office has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of comparing information in the reports to University records. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and the associated findings are as follows:

**A. Total Registered Students:**

We randomly selected 32 students from the University's 2,348 total registered students reported in the Reports. For those students selected, we compared information submitted in the Reports to supporting evidence maintained at the University with respect to the following attributes:

Attribute	Evidence	Fall 2020 Exceptions
1. Actual enrollment as of the institutional freeze date	Existence of a billing record, registration form, transcript or class schedule	0
2. Race Category	Race as entered on the student's application for admission	1
3. Tuition status category	Residency as entered on the student's application for admission or included on the student's billing record	0

We compared the results of the sampling procedures to published attribute sampling tables for the above population size, sample size and number of errors, and noted that the tables indicate these results would provide 90% confidence that the maximum error rate in the population does not exceed 12.4% for attributes 1, 2, and 3.



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Coppin State University and  
 Maryland Higher Education Commission  
 Page 2

**B. First-Time, Full-Time Students:**

We randomly selected 32 students from the University’s 285 first-time, full-time students report in the Reports. For those students selected, we compared information submitted in the Reports to supporting evidence maintained at the University with respect to the following attributes:

Attribute	Evidence	Fall 2020 Exceptions
4. Actual enrollment as of the institutional freeze date	Existence of a billing record, registration form, transcript or class schedule	0
5. First-time, full-time status	Date of high school graduation, educational history and other data contained in the student’s information file	0

We compared the results of the sampling procedures to published attribute sampling tables for the above population size, sample size and number of errors, and noted that the tables indicate these results would provide 90% confidence that the maximum error rate in the population does not exceed 7.4% for attributes 4 and 5.

We were engaged by the University System of Maryland System Office to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the AICPA. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on student enrollment data. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the University and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the University and the Commission and is not intended to be, and should not be, used by anyone other than these specified parties.



**CliftonLarsonAllen LLP**

Baltimore, Maryland  
 April 6, 2022



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**INDEPENDENT ACCOUNTANTS' REPORT  
 ON APPLYING AGREED-UPON PROCEDURES**

Frostburg State University and the Maryland Higher Education Commission  
 Baltimore, Maryland

We have performed the procedures enumerated below on evaluating certain student enrollment data for Frostburg State University (the University) submitted to the Maryland Higher Education Commission (the Commission) through the Enrollment Information System Reports for the 2020 Fall Semester (the Reports). The University's management is responsible for the information contained in the reports.

The University System of Maryland System Office has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of comparing information in the reports to University records. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and the associated findings are as follows:

**A. Total Registered Students:**

We randomly selected 32 students from the University's 4,857 total registered students reported in the Reports. For those students selected, we compared information submitted in the Reports to supporting evidence maintained at the University with respect to the following attributes:

Attribute	Evidence	Fall 2020 Exceptions
1. Actual enrollment as of the institutional freeze date	Existence of a billing record, registration form, transcript or class schedule	0
2. Race Category	Race as entered on the student's application for admission	0
3. Tuition status category	Residency as entered on the student's application for admission or included on the student's billing record	0

We compared the results of the sampling procedures to published attribute sampling tables for the above population size, sample size and number of errors, and noted that the tables indicate these results would provide 90% confidence that the maximum error rate in the population does not exceed 7.4% for attributes 1, 2, and 3.



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Frostburg State University and  
 Maryland Higher Education Commission  
 Page 2

**B. First-Time, Full-Time Students:**

We randomly selected 32 students from the University’s 615 first-time, full-time students report in the Reports. For those students selected, we compared information submitted in the Reports to supporting evidence maintained at the University with respect to the following attributes:

Attribute	Evidence	Fall 2020 Exceptions
4. Actual enrollment as of the institutional freeze date	Existence of a billing record, registration form, transcript or class schedule	0
5. First-time, full-time status	Date of high school graduation, educational history and other data contained in the student’s information file	0

We compared the results of the sampling procedures to published attribute sampling tables for the above population size, sample size and number of errors, and noted that the tables indicate these results would provide 90% confidence that the maximum error rate in the population does not exceed 7.4% for attributes 4 and 5.

We were engaged by the University System of Maryland System Office to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the AICPA. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on student enrollment data. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the University and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the University and the Commission and is not intended to be, and should not be, used by anyone other than these specified parties.



**CliftonLarsonAllen LLP**

Baltimore, Maryland  
 April 6, 2022



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**INDEPENDENT ACCOUNTANTS' REPORT  
 ON APPLYING AGREED-UPON PROCEDURES**

Salisbury University and the Maryland Higher Education Commission  
 Baltimore, Maryland

We have performed the procedures enumerated below on evaluating certain student enrollment data for Salisbury University (the University) submitted to the Maryland Higher Education Commission (the Commission) through the Enrollment Information System Reports for the 2020 Fall Semester (the Reports). The University's management is responsible for the information contained in the reports.

The University System of Maryland System Office has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of comparing information in the reports to University records. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and the associated findings are as follows:

**A. Total Registered Students:**

We randomly selected 32 students from the University's 8,124 total registered students reported in the Reports. For those students selected, we compared information submitted in the Reports to supporting evidence maintained at the University with respect to the following attributes:

Attribute	Evidence	Fall 2020 Exceptions
1. Actual enrollment as of the institutional freeze date	Existence of a billing record, registration form, transcript or class schedule	0
2. Race Category	Race as entered on the student's application for admission	0
3. Tuition status category	Residency as entered on the student's application for admission or included on the student's billing record	1

We compared the results of the sampling procedures to published attribute sampling tables for the above population size, sample size and number of errors, and noted that the tables indicate these results would provide 90% confidence that the maximum error rate in the population does not exceed 12.4% for attributes 1, 2, and 3.



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Salisbury University and  
 Maryland Higher Education Commission  
 Page 2

**B. First-Time, Full-Time Students:**

We randomly selected 32 students from the University’s 1,189 first-time, full-time students report in the Reports. For those students selected, we compared information submitted in the Reports to supporting evidence maintained at the University with respect to the following attributes:


Attribute	Evidence	Fall 2020 Exceptions
4. Actual enrollment as of the institutional freeze date	Existence of a billing record, registration form, transcript or class schedule	0
5. First-time, full-time status	Date of high school graduation, educational history and other data contained in the student’s information file	0

We compared the results of the sampling procedures to published attribute sampling tables for the above population size, sample size and number of errors, and noted that the tables indicate these results would provide 90% confidence that the maximum error rate in the population does not exceed 7.4% for attributes 4 and 5.

We were engaged by the University System of Maryland System Office to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the AICPA. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on student enrollment data. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the University and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the University and the Commission and is not intended to be, and should not be, used by anyone other than these specified parties.



**CliftonLarsonAllen LLP**

Baltimore, Maryland  
 April 6, 2022





CliftonLarsonAllen LLP  
 CLAconnect.com

**INDEPENDENT ACCOUNTANTS' REPORT  
 ON APPLYING AGREED-UPON PROCEDURES**

Towson University and the Maryland Higher Education Commission  
 Baltimore, Maryland

We have performed the procedures enumerated below on evaluating certain student enrollment data for Towson University (the University) submitted to the Maryland Higher Education Commission (the Commission) through the Enrollment Information System Reports for the 2020 Fall Semester (the Reports). The University’s management is responsible for the information contained in the reports.

The University System of Maryland System Office has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of comparing information in the reports to University records. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and the associated findings are as follows:

**A. Total Registered Students:**

We randomly selected 32 students from the University’s 21,917 total registered students reported in the Reports. For those students selected, we compared information submitted in the Reports to supporting evidence maintained at the University with respect to the following attributes:

Attribute	Evidence	Fall 2020 Exceptions
1. Actual enrollment as of the institutional freeze date	Existence of a billing record, registration form, transcript or class schedule	0
2. Race Category	Race as entered on the student’s application for admission	0
3. Tuition status category	Residency as entered on the student’s application for admission or included on the student’s billing record	0

We compared the results of the sampling procedures to published attribute sampling tables for the above population size, sample size and number of errors, and noted that the tables indicate these results would provide 90% confidence that the maximum error rate in the population does not exceed 7.4% for attributes 1, 2, and 3.



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Towson University and  
 Maryland Higher Education Commission  
 Page 2

**B. First-Time, Full-Time Students:**

We randomly selected 32 students from the University’s 2,304 first-time, full-time students report in the Reports. For those students selected, we compared information submitted in the Reports to supporting evidence maintained at the University with respect to the following attributes:


Attribute	Evidence	Fall 2020 Exceptions
4. Actual enrollment as of the institutional freeze date	Existence of a billing record, registration form, transcript or class schedule	0
5. First-time, full-time status	Date of high school graduation, educational history and other data contained in the student’s information file	0

We compared the results of the sampling procedures to published attribute sampling tables for the above population size, sample size and number of errors, and noted that the tables indicate these results would provide 90% confidence that the maximum error rate in the population does not exceed 7.4% for attributes 4 and 5.

We were engaged by the University System of Maryland System Office to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the AICPA. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on student enrollment data. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the University and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the University and the Commission and is not intended to be, and should not be, used by anyone other than these specified parties.



**CliftonLarsonAllen LLP**

Baltimore, Maryland  
 April 6, 2022



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**INDEPENDENT ACCOUNTANTS' REPORT  
 ON APPLYING AGREED-UPON PROCEDURES**

University of Baltimore and the Maryland Higher Education Commission  
 Baltimore, Maryland

We have performed the procedures enumerated below on evaluating certain student enrollment data for University of Baltimore (the University) submitted to the Maryland Higher Education Commission (the Commission) through the Enrollment Information System Reports for the 2020 Fall Semester (the Reports). The University's management is responsible for the information contained in the reports.

The University System of Maryland System Office has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of comparing information in the reports to University records. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and the associated findings are as follows:

**A. Total Registered Students:**

We randomly selected 32 students from the University's 4,169 total registered students reported in the Reports. For those students selected, we compared information submitted in the Reports to supporting evidence maintained at the University with respect to the following attributes:

Attribute	Evidence	Fall 2020 Exceptions
1. Actual enrollment as of the institutional freeze date	Existence of a billing record, registration form, transcript or class schedule	0
2. Race Category	Race as entered on the student's application for admission	2
3. Tuition status category	Residency as entered on the student's application for admission or included on the student's billing record	1

We compared the results of the sampling procedures to published attribute sampling tables for the above population size, sample size and number of errors, and noted that the tables indicate these results would provide 90% confidence that the maximum error rate in the population does not exceed 21.0% for attributes 1, 2, and 3.



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University of Baltimore and  
 Maryland Higher Education Commission  
 Page 2

**B. First-Time, Full-Time Students:**

We randomly selected 32 students from the University's 62 first-time, full-time students report in the Reports. For those students selected, we compared information submitted in the Reports to supporting evidence maintained at the University with respect to the following attributes:

Attribute	Evidence	Fall 2020 Exceptions
4. Actual enrollment as of the institutional freeze date	Existence of a billing record, registration form, transcript or class schedule	0
5. First-time, full-time status	Date of high school graduation, educational history and other data contained in the student's information file	0

We compared the results of the sampling procedures to published attribute sampling tables for the above population size, sample size and number of errors, and noted that the tables indicate these results would provide 90% confidence that the maximum error rate in the population does not exceed 7.4% for attributes 4 and 5.

We were engaged by the University System of Maryland System Office to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the AICPA. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on student enrollment data. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the University and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the University and the Commission and is not intended to be, and should not be, used by anyone other than these specified parties.



**CliftonLarsonAllen LLP**

Baltimore, Maryland  
 April 6, 2022



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**INDEPENDENT ACCOUNTANTS' REPORT  
 ON APPLYING AGREED-UPON PROCEDURES**

University of Maryland, Baltimore and the Maryland Higher Education Commission  
 Baltimore, Maryland

We have performed the procedures enumerated below on evaluating certain student enrollment data for University of Maryland, Baltimore (the University) submitted to the Maryland Higher Education Commission (the Commission) through the Enrollment Information System Reports for the 2020 Fall Semester (the Reports). The University's management is responsible for the information contained in the reports.

The University System of Maryland System Office has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of comparing information in the reports to University records. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and the associated findings are as follows:

**A. Total Registered Students:**

We randomly selected 32 students from the University's 7,137 total registered students reported in the Reports. For those students selected, we compared information submitted in the Reports to supporting evidence maintained at the University with respect to the following attributes:

Attribute	Evidence	Fall 2020 Exceptions
1. Actual enrollment as of the institutional freeze date	Existence of a billing record, registration form, transcript or class schedule	0
2. Race Category	Race as entered on the student's application for admission	0
3. Tuition status category	Residency as entered on the student's application for admission or included on the student's billing record	0

We compared the results of the sampling procedures to published attribute sampling tables for the above population size, sample size and number of errors, and noted that the tables indicate these results would provide 90% confidence that the maximum error rate in the population does not exceed 7.4% for attributes 1, 2, and 3.



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University of Maryland, Baltimore and  
Maryland Higher Education Commission  
Page 2

We were engaged by the University System of Maryland System Office to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the AICPA. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on student enrollment data. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the University and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the University and the Commission and is not intended to be, and should not be, used by anyone other than these specified parties.

A handwritten signature in cursive script that reads "CliftonLarsonAllen LLP".

**CliftonLarsonAllen LLP**

Baltimore, Maryland  
April 6, 2022



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**INDEPENDENT ACCOUNTANTS' REPORT  
 ON APPLYING AGREED-UPON PROCEDURES**

University of Maryland, Baltimore County and the Maryland Higher Education Commission  
 Baltimore, Maryland

We have performed the procedures enumerated below on evaluating certain student enrollment data for University of Maryland, Baltimore County (the University) submitted to the Maryland Higher Education Commission (the Commission) through the Enrollment Information System Reports for the 2020 Fall Semester (the Reports). The University's management is responsible for the information contained in the reports.

The University System of Maryland System Office has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of comparing information in the reports to University records. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and the associated findings are as follows:

**A. Total Registered Students:**

We randomly selected 32 students from the University's 13,497 total registered students reported in the Reports. For those students selected, we compared information submitted in the Reports to supporting evidence maintained at the University with respect to the following attributes:

Attribute	Evidence	Fall 2020 Exceptions
1. Actual enrollment as of the institutional freeze date	Existence of a billing record, registration form, transcript or class schedule	0
2. Race Category	Race as entered on the student's application for admission	0
3. Tuition status category	Residency as entered on the student's application for admission or included on the student's billing record	0

We compared the results of the sampling procedures to published attribute sampling tables for the above population size, sample size and number of errors, and noted that the tables indicate these results would provide 90% confidence that the maximum error rate in the population does not exceed 7.4% for attributes 1, 2, and 3.



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University of Maryland, Baltimore County and  
 Maryland Higher Education Commission  
 Page 2

**B. First-Time, Full-Time Students:**

We randomly selected 32 students from the University’s 1,535 first-time, full-time students report in the Reports. For those students selected, we compared information submitted in the Reports to supporting evidence maintained at the University with respect to the following attributes:

Attribute	Evidence	Fall 2020 Exceptions
4. Actual enrollment as of the institutional freeze date	Existence of a billing record, registration form, transcript or class schedule	0
5. First-time, full-time status	Date of high school graduation, educational history and other data contained in the student’s information file	0

We compared the results of the sampling procedures to published attribute sampling tables for the above population size, sample size and number of errors, and noted that the tables indicate these results would provide 90% confidence that the maximum error rate in the population does not exceed 7.4% for attributes 4 and 5.

We were engaged by the University System of Maryland System Office to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the AICPA. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on student enrollment data. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the University and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the University and the Commission and is not intended to be, and should not be, used by anyone other than these specified parties.



**CliftonLarsonAllen LLP**

Baltimore, Maryland  
 April 6, 2022





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**INDEPENDENT ACCOUNTANTS' REPORT  
 ON APPLYING AGREED-UPON PROCEDURES**

University of Maryland College Park and the Maryland Higher Education Commission  
 Baltimore, Maryland

We have performed the procedures enumerated below on evaluating certain student enrollment data for University of Maryland College Park (the University) submitted to the Maryland Higher Education Commission (the Commission) through the Enrollment Information System Reports for the 2020 Fall Semester (the Reports). The University's management is responsible for the information contained in the reports.

The University System of Maryland System Office has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of comparing information in the reports to University records. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and the associated findings are as follows:

**A. Total Registered Students:**

We randomly selected 32 students from the University's 40,709 total registered students reported in the Reports. For those students selected, we compared information submitted in the Reports to supporting evidence maintained at the University with respect to the following attributes:

Attribute	Evidence	Fall 2020 Exceptions
1. Actual enrollment as of the institutional freeze date	Existence of a billing record, registration form, transcript or class schedule	0
2. Race Category	Race as entered on the student's application for admission	0
3. Tuition status category	Residency as entered on the student's application for admission or included on the student's billing record	0

We compared the results of the sampling procedures to published attribute sampling tables for the above population size, sample size and number of errors, and noted that the tables indicate these results would provide 90% confidence that the maximum error rate in the population does not exceed 7.4% for attributes 1, 2, and 3.



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University of Maryland College Park and  
 Maryland Higher Education Commission  
 Page 2

**B. First-Time, Full-Time Students:**

We randomly selected 32 students from the University’s 4,569 first-time, full-time students report in the Reports. For those students selected, we compared information submitted in the Reports to supporting evidence maintained at the University with respect to the following attributes:

Attribute	Evidence	Fall 2020 Exceptions
4. Actual enrollment as of the institutional freeze date	Existence of a billing record, registration form, transcript or class schedule	0
5. First-time, full-time status	Date of high school graduation, educational history and other data contained in the student’s information file	0

We compared the results of the sampling procedures to published attribute sampling tables for the above population size, sample size and number of errors, and noted that the tables indicate these results would provide 90% confidence that the maximum error rate in the population does not exceed 7.4% for attributes 4 and 5.

We were engaged by the University System of Maryland System Office to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the AICPA. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on student enrollment data. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the University and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the University and the Commission and is not intended to be, and should not be, used by anyone other than these specified parties.



**CliftonLarsonAllen LLP**

Baltimore, Maryland  
 April 6, 2022



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**INDEPENDENT ACCOUNTANTS' REPORT  
 ON APPLYING AGREED-UPON PROCEDURES**

University of Maryland Eastern Shore and the Maryland Higher Education Commission  
 Baltimore, Maryland

We have performed the procedures enumerated below on evaluating certain student enrollment data for University of Maryland Eastern Shore (the University) submitted to the Maryland Higher Education Commission (the Commission) through the Enrollment Information System Reports for the 2020 Fall Semester (the Reports). The University's management is responsible for the information contained in the reports.

The University System of Maryland System Office has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of comparing information in the reports to University records. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and the associated findings are as follows:

**A. Total Registered Students:**

We randomly selected 55 students from the University's 2,646 total registered students reported in the Reports. For those students selected, we compared information submitted in the Reports to supporting evidence maintained at the University with respect to the following attributes:

Attribute	Evidence	Fall 2020 Exceptions
1. Actual enrollment as of the institutional freeze date	Existence of a billing record, registration form, transcript or class schedule	0
2. Race Category	Race as entered on the student's application for admission	20
3. Tuition status category	Residency as entered on the student's application for admission or included on the student's billing record	0

We compared the results of the sampling procedures to published attribute sampling tables for the above population size, sample size and number of errors, and noted that due to the high number of errors, the tables cannot calculate a precise error rate and indicate these results would provide 90% confidence that the maximum error rate in the population at least exceeds 26.7% for attributes 1, 2, and 3.



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University of Maryland Eastern Shore and  
 Maryland Higher Education Commission  
 Page 2

**B. First-Time, Full-Time Students:**

We randomly selected 32 students from the University’s 462 first-time, full-time students report in the Reports. For those students selected, we compared information submitted in the Reports to supporting evidence maintained at the University with respect to the following attributes:

Attribute	Evidence	Fall 2020 Exceptions
4. Actual enrollment as of the institutional freeze date	Existence of a billing record, registration form, transcript or class schedule	0
5. First-time, full-time status	Date of high school graduation, educational history and other data contained in the student’s information file	0

We compared the results of the sampling procedures to published attribute sampling tables for the above population size, sample size and number of errors, and noted that the tables indicate these results would provide 90% confidence that the maximum error rate in the population does not exceed 7.4% for attributes 4 and 5.

We were engaged by the University System of Maryland System Office to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the AICPA. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on student enrollment data. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the University and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the University and the Commission and is not intended to be, and should not be, used by anyone other than these specified parties.



**CliftonLarsonAllen LLP**

Baltimore, Maryland  
 April 6, 2022



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**INDEPENDENT ACCOUNTANTS' REPORT  
 ON APPLYING AGREED-UPON PROCEDURES**

University of Maryland, Global Campus and the Maryland Higher Education Commission  
 Baltimore, Maryland

We have performed the procedures enumerated below on evaluating certain student enrollment data for University of Maryland, Global Campus (the University) submitted to the Maryland Higher Education Commission (the Commission) through the Enrollment Information System Reports for the 2020 Fall Semester (the Reports). The University's management is responsible for the information contained in the reports.

The University System of Maryland System Office has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of comparing information in the reports to University records. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and the associated findings are as follows:

**A. Total Registered Students:**

We randomly selected 32 students from the University's 58,526 total registered students reported in the Reports. For those students selected, we compared information submitted in the Reports to supporting evidence maintained at the University with respect to the following attributes:

Attribute	Evidence	Fall 2020 Exceptions
1. Actual enrollment as of the institutional freeze date	Existence of a billing record, registration form, transcript or class schedule	0
2. Race Category	Race as entered on the student's application for admission	0
3. Tuition status category	Residency as entered on the student's application for admission or included on the student's billing record	0

We compared the results of the sampling procedures to published attribute sampling tables for the above population size, sample size and number of errors, and noted that the tables indicate these results would provide 90% confidence that the maximum error rate in the population does not exceed 7.4% for attributes 1, 2, and 3.



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University of Maryland, Global Campus and  
 Maryland Higher Education Commission  
 Page 2

**B. First-Time, Full-Time Students:**

We randomly selected 32 students from the University’s 204 first-time, full-time students report in the Reports. For those students selected, we compared information submitted in the Reports to supporting evidence maintained at the University with respect to the following attributes:

Attribute	Evidence	Fall 2020 Exceptions
4. Actual enrollment as of the institutional freeze date	Existence of a billing record, registration form, transcript or class schedule	0
5. First-time, full-time status	Date of high school graduation, educational history and other data contained in the student’s information file	0

We compared the results of the sampling procedures to published attribute sampling tables for the above population size, sample size and number of errors, and noted that the tables indicate these results would provide 90% confidence that the maximum error rate in the population does not exceed 7.4% for attributes 4 and 5.

We were engaged by the University System of Maryland System Office to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the AICPA. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on student enrollment data. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

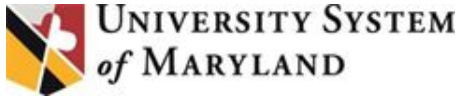
We are required to be independent of the University and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the University and the Commission and is not intended to be, and should not be, used by anyone other than these specified parties.



**CliftonLarsonAllen LLP**

Baltimore, Maryland  
 April 6, 2022



**BOARD OF REGENTS**

SUMMARY OF ITEM FOR ACTION,  
**INFORMATION** OR **DISCUSSION**

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**TOPIC:** Update from ERM and Crisis Management Workgroup

**COMMITTEE:** Audit Committee

**DATE OF COMMITTEE MEETING:** June 10, 2022

Verbal update to be provided.

**FISCAL IMPACT:** none

**CHANCELLOR'S RECOMMENDATION:** none

COMMITTEE ACTION: None

DATE:

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BOARD ACTION: None

DATE:

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SUBMITTED BY: David Mosca

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**BOARD OF REGENTS**

SUMMARY OF ITEM FOR ACTION,  
**INFORMATION** OR **DISCUSSION**

**TOPIC:** Update of Office of Legislative Audit Activity

**COMMITTEE:** Audit Committee

**DATE OF COMMITTEE MEETING:** June 10, 2022

Since the Committee’s March 2022 meeting, the Office of Legislative Audits (OLA) has not published any reports of USM institutions.

**OLA Engagements Currently Active:**

- University of Maryland College Park;
- University of Maryland Eastern Shore; and
- University of Maryland Baltimore.

**FISCAL IMPACT:** none

**CHANCELLOR’S RECOMMENDATION:** none

COMMITTEE ACTION: None

DATE:

BOARD ACTION: None

DATE:

SUBMITTED BY: David Mosca



**BOARD OF REGENTS**
 SUMMARY OF ITEM FOR ACTION,  
 INFORMATION OR DISCUSSION

**TOPIC:** Review of Presidents', Chancellor's and Regents' Financial Disclosure Forms

**COMMITTEE:** Audit

**DATE OF BOARD OF REGENTS MEETING:** June 10, 2022

In accordance with Md. Education Code Ann. §12-104(p), the Board of Regents (BOR) Bylaws and the BOR Committee on Audit's Charter, the Office of Internal Audit has completed its review of the calendar year 2021 financial disclosure statements from the University Presidents (Attachment A), the Chancellor (Attachment A) and the Board of Regents (Attachment B). We noted that two Regents have not completed their disclosure as of May 31, 2022.

In October 2021, the State enacted modifications to two of the reporting sections (Schedule C: Ownership in Business Enterprises and Schedule D: Gifts) and added Schedule I: Relationship with State or Local Government, Quasi-Governmental Entity or University of Maryland Medical System (UMMS).

The changes to Schedules C and D are highlighted below. Schedule I is summarized as follows:

You must report any and all relationships with the University of Maryland Medical System (UMMS) or by the state (other than their BOR service), a local government, or a quasi-governmental entity should disclose that relationship. Regents who have a financial interest in or are employed by an entity doing business with UMMS or state or local government or a quasi-governmental entity, such as, e.g., a regent employed by a law firm performing legal services for the entity or a regent employed by a construction company performing a construction project for the entity, should also disclose that relationship.

The Ethics Commission counsel has stated that those regents (and employees) who serve on the UMMS Board pursuant to Md. Code, Educ. § 13-304 are not required to be disclosed on Schedule I. However, in the interest of transparency and to avoid potential complaints from the public such service should be disclosed. Regents may wish to disclose the service on Schedule I or Schedule X of the form.

The following subjects make up the reporting requirements, which are also summarized in attachments A and B. There are no sections J through W.

**Schedule A: Real Property (This section is not required to be completed by the Regents)**

You must disclose:

1. Property owned directly, both commercial and residential.
2. Property leased or rented as a tenant, both commercial and residential.
3. A place of residence without a formal agreement, if you provided any monetary contributions to the household.
4. Property owned jointly or through a partnership, limited liability partnership, or limited company in which you held an interest.

**Schedule B: Securities (This section is not required to be completed by the Regents)**

You must disclose:

1. Shares of stock you own directly or as a part of an Individual Retirement Account (IRA), including a Roth IRA.
2. Bonds issued by corporate entities.
3. Mutual funds and exchange-traded funds (ETFs), ONLY IF they consist primarily of holdings and stock interests in a specific sector regulated by your governmental unit.

**Schedule C: Ownership in Business Entities**

You must report each interest you held during the reporting period, in business entities that you owned in whole or part, directly or indirectly, jointly and severally, WHETHER OR NOT that entity did business with the State. Pursuant to §5-607(a-1) of the Public Ethics Law, an individual who is required to disclose the name of a business under this section shall disclose any other names that the business is trading as or doing business as. This schedule concerns the reporting of ownership in business entities, other than stocks (which are reported on Schedule B).

**You must disclose ownership in a:**

1. Corporation
2. Partnership
3. Limited liability partnership (LLP) (Limited Liability Partnership)
4. Limited liability company (LLC) (Limited Liability Company)
5. Sole proprietorship

**You are not required to disclose ownership in a sole proprietorship if:**

1. The entity did not do business with the State; AND
2. You did not earn an income from the entity

**Schedule D: Gifts**

You must report each gift you received during the reporting period, along with all gifts given to another person at your direction. You are not required to report a gift received from a member of your immediate family or your parent(s), or any kind of political campaign contributions. Please answer all questions related to each gift or upload a listing of all your gifts with their complete description.

**You must disclose gifts with a value of more than \$20, or multiple gifts from the same donor if the gifts had a cumulative value of \$100 or more. Include gifts from:**

1. A regulated lobbyist;
2. An entity engaged in activity regulated or controlled by the State;
3. An entity that otherwise did business with the State; or
4. An association or any entity acting on behalf of an association that is engaged only in representing counties or municipal corporations.

**For Legislative Staff ONLY:**

You need not disclose if you attended a special meal or reception to which a qualifying legislative unit (i.e. all members, either house, a standing committee or a county or regional delegation officially designated for disclosure purposes by the presiding officers) was invited, and the meal/beverage was consumed in the presence of the donor or sponsor.

### **Schedule E: Debts and Liabilities**

You must disclose:

1. Debts you owe to entities, if they did business by sales, purchases, contract, or lease of at least \$5,000 with your governmental unit during the reporting period.
  - Typical debts to report are installment loans, mortgages, car loans, or other time-fixed liabilities owed to financial institutions such as banks, credit unions, mortgage companies, and similar entities.
  - Other reportable debts could include those owed to other entities, including merchants, contractors, etc.
2. Debts you owe to entities if the entity was regulated by your governmental unit *Example: Department of Labor, Licensing, and Regulation (DLLR) filers must disclose mortgages owed to financial institutions regulated by the Commissioner of Financial Regulation as that Office is within DLLR.*
3. Debts you owe to regulated lobbyists.
4. Debts your spouse owes, ONLY IF you were involved in the transaction that gave rise to the debt.
5. Debts your dependent children owe, ONLY IF you were involved in the transaction that gave rise to the debt.

### **Schedule F: Employment and Offices Held**

You must disclose:

1. Any outside employment where you earned a salary, WHETHER OR NOT your employer did business with the State.
2. Any unsalaried positions you held, such as an officer or director of a for-profit or not-for-profit organization, but ONLY IF the entity did business with the State.

### **Schedule G: Spouse**

You must report each place of salaried employment held by your spouse during the reporting period, WHETHER OR NOT your spouse's employer did business with the State. You must also report unsalaried offices, directorships, or similar positions for your spouse with any entity that did business with the State. You must also report any solely or partially owed business from which your spouse earned income.

Lobbying Disclosure: If your spouse was a regulated lobbyist with the State during the reporting period, you must also identify each client that engaged your spouse for lobbying purposes.

### **Schedule H: Dependent Children**

You must report each place of salaried employment held by your dependent children during the reporting period, subject to the conditions below. You must also report unsalaried offices, directorships, or similar positions for your dependent children with any entity that did business with the State. You must also report any solely or partially owned business from which your children earned income.

The statement may not include a minor child's employment or business interests unless the employment or business interests are with:

1. The State.
2. An entity regulated by your governmental unit.
3. An entity that has contracts in excess of \$10,000 with your governmental unit.

**Schedule I: Relationship with State or Local Government, Quasi-Governmental Entity or University of Maryland Medical System (UMMS)**

You must report any and all relationships with UMMS, a governmental entity of the State or a local government in the State, or a **quasi-governmental** entity of the State or local government in the State. For each interest disclosed, including any **attributable** interest, please include the name of the agency, the services performed, and the consideration earned from the financial relationship.

**For the purposes of this schedule, a relationship is defined as:**

1. Any receipt of compensation for representation of UMMS, a governmental entity of the State or a local government in the State, or a **quasi-governmental** entity of the State or local government in the State.
2. Any financial or contractual relationship, with UMMS, a governmental entity of the State or a local government in the State, or a **quasi-governmental** entity of the State or local government in the State.
3. Any transaction with UMMS, a governmental entity of the State or a local government in the State, or a **quasi-governmental** entity of the State or local government in the State, involving a monetary consideration.

**Schedule X: Other**

Schedule X is an optional schedule if you have other interests or transactions that have not been disclosed on the previous schedules and which you feel should be disclosed. This is also the chance to add more explanation or clarification to any of your responses on other schedules.

If you served as a member of a State board or commission during the reporting period, please list the name of that board or commission.

(Attachments)

**FISCAL IMPACT:** Uncertain

**CHANCELLOR'S & COMMITTEE ON AUDIT'S RECOMMENDATION:**

BOARD ACTION

none

DATE:

SUBMITTED BY: COMMITTEE ON AUDIT

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**The University System of Maryland  
Office of Internal Audit  
Summarized Review of State Ethics Commission Financial Disclosures - USM Presidents  
Calendar Year 2021**

		Disclosure Sections									
		A	B	C	D	E	F	G	H	I	X
		Property - Mortgage	Securities	Business Ownership	Gifts	Debts & Liabilities	Employment and Offices Held	Spouse	Dependent Children	Relationship with Govt. or UMMS	Other
Dr. Aminta H. Breaux		Y	N/A	N/A	N/A	Y	Y	N/A	N/A	N/A	N/A
Dr. Kim Schatzel		Y	Y	N/A	N/A	N/A	Y	Y	N/A	N/A	N/A
Dr. Ronald Nowaczyk		Y	N/A	N/A	N/A	N/A	Y	Y	N/A	N/A	N/A
Dr. Charles Wight		Y	Y	Y	N/A	N/A	N/A	Y	N/A	N/A	N/A
Hon. Kurt Schmoke		Y	Y	N/A	N/A	N/A	Y	Y	N/A	N/A	N/A
Dr. Jay Perman		Y	Y	N/A	N/A	Y	Y	N/A	N/A	N/A	N/A
Dr. Freeman Hrabowski		Y	Y	N/A	N/A	Y	Y	Y	N/A	N/A	Y
Dr. Heidi Anderson		Y	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Dr. Peter Goodwin		Y	Y	N/A	N/A	N/A	Y	Y	N/A	N/A	Y
Dr. Bruce Jarrell		Y	Y	N/A	N/A	N/A	Y	N/A	N/A	Y	N/A
Dr. Darryll Pines		Y	Y	Y	N/A	Y	Y	Y	N/A	N/A	N/A
Dr. Anthony Jenkins		Y	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Gregory W Fowler		Y	N/A	N/A	N/A	Y	Y	N/A	N/A	N/A	Y

Y = Included a Disclosure(s)  
N/A = No Disclosure was Made

Auditor's Note - There were no inappropriate conflicts of interests or inappropriate disclosures identified in any of the forms reviewed.  
Auditor's Note 2 - There are no sections 1 - W in the Financial Disclosure Form

The University System of Maryland  
 Office of Internal Audit  
 Summarized Review of State Ethics Commission Financial Disclosures - USM Regents  
 Calendar Year 2021

		Disclosure Sections									
		A	B	C	D	E	F	G	H	I	X
		Property - Mortgage	Securities	Business Ownership	Gifts	Debts & Liabilities	Employment and Offices Held	Spouse	Dependent Children	Relationship with Govt. or UMMS	Other
	D'Ana E. Johnson										
	Linda R. Gooden	N/A	Y	N/A	N/A	N/A	Y	N/A	N/A	N/A	N/A
	Gary Lee Attman	Y	Y	N/A	Y	Y	Y	Y	N/A	Y	N/A
	Andrew J. Bartenfelder	Y	Y	Y	Y	Y	Y	N/A	N/A	N/A	N/A
	Ellen Rafferty Fish	N/A	N/A	N/A	N/A	N/A	Y	Y	N/A	Y	N/A
	Goefrey J. Gonella	Y	N/A	Y	N/A	N/A	Y	Y	N/A	Y	Y
	Ada Beams	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Y	N/A
	Ayotola Oludayo										
	Michelle Gourdine	N/A	N/A	N/A	N/A	N/A	Y	Y	N/A	Y	N/A
	Douglas Peters	N/A	N/A	Y	N/A	N/A	Y	N/A	N/A	Y	N/A
	Isiah Leggett	Y	Y	Y	N/A	N/A	Y	N/A	N/A	N/A	N/A
	Robert Hur	N/A	N/A	N/A	N/A	N/A	Y	N/A	N/A	Y	N/A
	Signe Pringle	Y	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Robert R. Neall	Y	N	Y	N/A	Y	Y	Y	N/A	Y	N/A
	Louis M. Pope	N/A	N/A	Y	N/A	N/A	Y	N/A	N/A	N/A	N/A
	Robert D. Rauch	Y	Y	Y	N/A	Y	Y	Y	N/A	N/A	N/A
	Robert Michael Gill	Y	Y	Y	N/A	Y	N/A	N/A	N/A	Y	N/A
	Andrew Smarick	N/A	N/A	N/A	N/A	N/A	Y	Y	N/A	N/A	N/A
	Hugh Breslin	N/A	N/A	Y	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Robert Lee Wallace	N/A	N/A	Y	N/A	N/A	N/A	Y	N/A	Y	N/A
	Gary Thomas Gill	N/A	N/A	N/A	N/A	N/A	Y	N/A	N/A	Y	N/A
	William T. Wood	N/A	N/A	Y	N/A	N/A	Y	N/A	N/A	N/A	Y

Y = Included a Disclosure(s)  
 N/A = No Disclosure was Made

Auditor's Note - There were no inappropriate conflicts of interests or inappropriate disclosures identified in any of the forms reviewed.  
 Auditor's Note 2 - There are no sections J - W in the Financial Disclosure Form



**BOARD OF REGENTS**

SUMMARY OF ITEM FOR ACTION,  
INFORMATION OR DISCUSSION

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**TOPIC:** Follow up of Action Items from Prior Audit Committee Meetings

**COMMITTEE:** Audit Committee

**DATE OF COMMITTEE MEETING:** June 10, 2022

**SUMMARY:**

See Attachment: Listing of Open Action Items From 2019 – 2021 Audit Committee Meetings.

Items covered in today's meeting:

1. Update of Fundraising Foundation Policy Development.
2. Redline Policy Revisions – IT Security Standards.

**FISCAL IMPACT:** none

**CHANCELLOR'S RECOMMENDATION:** none

COMMITTEE ACTION: none

DATE:

BOARD ACTION: none

DATE:

SUBMITTED BY: David Mosca

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USM Board of Regents  
 Action Items From 2019 - 2021 Audit Committee Meetings  
 10-Jun-22

Action Item

Status

**From March 2022 Audit Committee Meeting**

1.	Update of Fundraising Foundation Policy Development.	Included in June 2022 Committee Meeting
2.	USM IT Security Standards - Revisions to be Submitted to the Audit Committee	Included in June 2022 Committee Meeting
3.	Provide Committee Updates of Prosecution of Former Employee's Theft of Computer Equipment- UMCP	No progress since the March 2022 Meeting

**From December 2021 Audit Committee Meeting**

1.	Update of Fundraising Foundation Policy Development.	Ongoing.
2.	Provide Committee an annual analysis report of OLA findings.	Will be included in annual work plan.
3.	Report on the Status of Implementation of ERM Programs Systemwide	Ongoing.

**From October 2021 Audit Committee Meeting**

1.	Obtain review of Fundraising Foundation Policy by the OAG.	Ongoing.
2.	ERM and Crisis Management Work Group should ask presidents for top 5 risks in terms of likelihood and impact. Consider putting these in heat map for reporting.	Ongoing.
3.	Consider dash board for quarterly reporting of risks to the BOR.	Ongoing.

**From June 2021 Audit Committee Meeting**

1.	Obtain review of Fundraising Foundation Policy by the OAG.	Ongoing.
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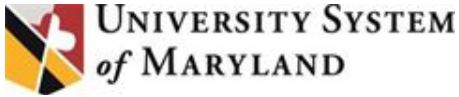
**From March 2021 Audit Committee Meeting**

1.	Submit and recommend modifications to the BOR Policy on Foundations for the Committee's consideration and recommendation to the full Board.	Ongoing.
2.	Regarding the annual Foundation Compliance Reporting, indicate which entities are necessary for the completion of USM's annual financial audit.	Will include in FY 2022 reporting.

**From October 2019 Audit Committee Meeting**

1.	Include ongoing discussion of Foundation Policy Development and Oversight at each FY 2020 Audit Committee meeting. Get Presidents' input.	First update included with Audit Committee's 12/18/2019 meeting. Second in March meeting. Postponed in June 2020 meeting. Update in October 2020 meeting included commitment to present proposed policies at the March 2021 Audit Committee meeting. Ongoing.
2.	Universities shall submit their ERM plan of implementation to the Audit Committee and annually produce risk dashboards. Internal Audit should audit implementation of ERM.	Ongoing.

Note: Action items concluded prior to the June 2022 BOR Audit Committee meetings are not included in this schedule.



**BOARD OF REGENTS**

SUMMARY OF ITEM FOR ACTION,  
INFORMATION OR DISCUSSION

**TOPIC:** Convening Closed Session

**COMMITTEE:** Audit Committee

**DATE OF COMMITTEE MEETING:** June 10, 2022

**SUMMARY:**

The Open Meetings Act permits public bodies to close their meetings to the public in circumstances outlined in §3-305 of the Act and to carry out administrative functions exempted by §3-103 of the Act. The Committee on Audit will now vote to reconvene in closed session. The agenda for the public meeting today includes a written statement with a citation of the legal authority and reasons for closing the meeting and a listing of the topics to be discussed. The statement has been provided to the regents, it is posted on the USM’s website and copies are available here today.

**ALTERNATIVE(S):** No alternative is suggested.

**FISCAL IMPACT:** There is no fiscal impact.

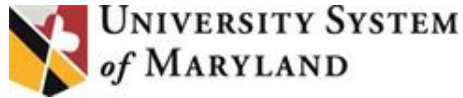
**CHANCELLOR’S RECOMMENDATION:** The Chancellor recommends that the BOR Audit Committee vote to reconvene in closed session.

COMMITTEE ACTION: DATE: 6-10-2022

BOARD ACTION: DATE:

SUBMITTED BY: David Mosca, 443.367.0035, dmosca@usmd.edu





STATEMENT REGARDING CLOSING A MEETING  
OF THE USM BOARD OF REGENTS

Date: June 10, 2022  
Time: Approximately 11:00 AM  
Location: Zoom

STATUTORY AUTHORITY TO CLOSE A SESSION

Md. Code, General Provisions Article §3-305(b):

- (1) To discuss:
  - [ ] (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
  - [ ] (ii) Any other personnel matter that affects one or more specific individuals.
- (2) [ ] To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) [ ] To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) [ ] To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) [ ] To consider the investment of public funds.
- (6) [ ] To consider the marketing of public securities.
- (7) [ ] To consult with counsel to obtain legal advice on a legal matter.
- (8) [ ] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [ ] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.

- (10)  To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
  - (i) the deployment of fire and police services and staff; and
  - (ii) the development and implementation of emergency plans.
- (11)  To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12)  To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13)  To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.
- (14)  Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.
- (15)  To discuss cybersecurity, if the public body determines that public discussion would constitute a risk to: (i) security assessments or deployments relating to information resources technology; (ii) network security information, including information that is: 1. Related to passwords, personal identification numbers, access codes, encryption, or other components of the security system of a governmental entity; 2. Collected, assembled, or maintained by or for a governmental entity to prevent, detect, or investigate criminal activity; or 3. Related to an assessment, made by or for a governmental entity or maintained by a governmental entity, of the vulnerability of a network to criminal activity; or (iii) deployments or implementation of security personnel, critical infrastructure, or security devices.

Md. Code, General Provisions Article §3-103(a)(1)(i):

- Administrative Matters

TOPICS TO BE DISCUSSED:

IT security matters that pose vulnerabilities, legislative audit matters that are ongoing and, therefore, confidential; discussion of investigative matters which may lead to criminal prosecution or legal action; calendar year 2022 internal audit plan of activity; and the committee meeting separately with the independent auditors and the director of internal audit.

REASON FOR CLOSING:

- 1) To maintain confidentiality of USM's cybersecurity that would constitute a risk vulnerability of networks, critical IT infrastructure and information resources. (§3-305(b)(15));
- 2) To maintain confidentiality of discussions of ongoing investigations by the USM Office of Internal Audit and outside agencies, which potentially could result in criminal prosecutions (§3-305(b)(12));
- 3) To maintain the confidentiality of matters involved in ongoing legislative audits, as required by Section 2-1226 of the State Government Article of the Annotated Code of Maryland (§3-305(b)(13));
- 4) To carry out an administrative function: discussion of calendar year 2022 audit plans of activity by the USM Office of Internal Audit (§ 3-103(a)(1)(i));
- 5) To carry out an administrative function: the Committee's separate meetings with the independent auditors and the Director of Internal Audit (§3-103(a)(1)(i)); and