MARYLAND OPEN SOURCE TEXTBOOK *Initiative*

2018 M.O.S.T. High-impact OER Mini-Grant Program Application

INSTRUCTIONS: Using the attached Mini-Grant Planning Document as a guide, provide answers to the following questions while remaining within the word limit guidelines. We encourage applicants to attend one of the Mini-Grant Informational Webinars prior to submitting a proposal (see the Kirwan Center website for the webinar schedule). **All proposals must be submitted by 5 PM Eastern Time on Friday, February 2, 2018.** Please email completed proposals in MS Word or PDF format to cai@usmd.edu.

CONTACT INFORMATION (if you will be working as a team, please include the contact information for all team members and identify the grant lead)

1. First Name
2. Last Name
3. Title
4. Email Address
5. Institution
6. Department

PROJECT DESCRIPTION AND INFORMATION

7. Which type of mini-grant are you applying for?
    - Adopt/Adapt OER ($500 - $1,500)
    - Scaling OER ($1,500 - $2,500)

8. What course(s) will be the focus of your project? [150 word limit] Please include:
    - Course title
    - Brief description of the course
    - Estimated number of sections and total student enrollments in the course in Fall 2018
    - Estimated number of sections and total number of student enrollments **impacted by the project** in Fall 2018 and, if applicable, in academic year 2018 - 19
    - Title and cost of the textbook currently used.

9. Please describe your experience teaching or supporting this course. [150 word limit]

10. Are there existing open educational resources available for this course? Please describe what materials exist and provide a reference URL for them if available (optional for Adopt/Adapt OER proposals; required for Scaling OER proposals). [200 word limit]

11. Describe your plans for adopting/adapting or scaling OER during the Fall 2018 semester. Please be sure to address the Eligibility Criteria noted in the Mini-Grant Planning Document. [500 word limit]

12. Describe any institutional or departmental support for your proposed project. [150 word limit]

13. Describe any collaboration with other instructors, instructional designers, librarians, support staff, etc. that will take place. [150 word limit]

14. If you receive a mini-grant, you will be required to create a "sustainability plan" over the Fall 2018 semester to address how resources for your OER courses will be available to sustain your OER course past the duration of the grant. In your application, please identify any resources (time, effort, funds, etc.) that will be needed over the longer-term to sustain the use of the OER course you plan to adopt or scale. [150 word limit]

15. What level of funding are you requesting and how will it be used? Please be sure to remain within the range for the type of mini-grant you are applying for and provide a brief budget summary. Funds can be used in a range of ways including faculty stipends, release time, travel, etc. [250 word limit]

16. Have you reviewed the Participation Requirements and are you willing to commit to them? [Yes/No]

17. Please add any additional information you feel is pertinent to your proposal application (optional). [250 word limit]